



BSB50120 DIPLOMA OF BUSINESS

Elevate your career and support key aspects of business operations at an office management or executive level, learning advanced business skills.

Duration: 44 weeks

Method: Classroom

Payment: Upfront + Monthly payments

What Can I Expect?

Do you want to become an experienced business professional? With the Diploma of Business, you can solidify your business operational skills and become confident in carrying out complex tasks. Gaining skills in strategic management, business information analysis, and project management, you can broaden your knowledge across a wide range of business functions.

Enhance your knowledge of key business strategies and risk management practices, applying specialised skills and expertise to drive business outcomes to success. This high-level qualification will help you build your knowledge and experience to further develop your skills across a wide range of business functions.



TEAM
LEADER



ADMINISTRATION
MANAGER



DATA
MANAGER



PROGRAM
COORDINATOR



OFFICE
MANAGER



EXECUTIVE
OFFICER



Industry Experts



Live Webinars



Nationally Recognised



Blended Learning



Pathways to University



Rolling Enrolments

Core Units

BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXCM501	Lead communication in the workplace

Elective Units

BSBOPS504	Manage business risk
BSBINS512	Monitor business records systems
BSBMKG541	Identify and evaluate marketing opportunities
BSBHRM531	Coordinate health and wellness programs
BSBTEC403	Apply digital solutions to work processes
BSBTEC404	Use digital technologies to collaborate in a work environment
BSBMKG546	Develop social media engagement plans

QUALIFICATION STRUCTURE

Packaging Rules

Total Number of Units: 12
5 Core Units Plus
7 Elective Units

Entry Requirements

IELTS score 5.5 minimum (no band less than 5.0); or equivalent



Scan for more info

V22.1

Visit our website collegeaustralia.edu.au or call us on 07 3255 0506 for more information and current pricing.

All information is correct at the time of printing. While every attempt is made to ensure that information is updated and accurate, some changes may occur without notice.